

Report of the Chair of the Scrutiny Programme Committee

Council – 30 September 2014

SCRUTINY ANNUAL REPORT 2013-2014

Purpose:	To provide a report on the work of scrutiny for the municipal year 2013-2014.
Policy Framework:	Council Constitution
Reason for Decision:	It is a constitutional requirement that the Scrutiny Annual Report is reported to Council.
Consultation:	Legal, Finance and Access to Services. Scrutiny Programme Committee
Recommendation(s):	It is recommended that: 1) The Scrutiny Annual Report 2013-2014 be endorsed
Report Author:	Dave Mckenna, Scrutiny Manager
Finance Officer:	Carl Billingsley
Legal Officer:	Nigel Havard
Access to Services Officer:	Phil Couch

1.0 Introduction

1.1 Every year Council requires that an annual report is produced for the work of scrutiny for the previous municipal year.

1.2 The Scrutiny Annual Report is used to:

- Highlight the work carried out by scrutiny
- Show how scrutiny has made a difference
- Support continuous improvement for the scrutiny function

1.3 The 2013-2014 annual report was considered by the Scrutiny Programme Committee at their August meeting prior to being presented to Council.

2.0 Format

2.1 For the third year the report is being produced as a simple scorecard. This approach is intended to highlight a small number of key indicators that illustrate four performance questions. These questions, which are intended to reflect a 'results based' approach, are:

- What was the impact of scrutiny?
- How well did we do it?
- How much did scrutiny affect the business of the Council?
- How much scrutiny did we do?

2.2 This year charts have been added that show comparative data for last year and for the year before where available. Arrows on the main scorecard have also been added to indicate the direction of change for each measure.

2.3 Councillors should also consider whether the indicators will be suitable for future reports or whether different indicators should be used or developed.

3.0 Equality and Engagement Implications

3.1 There are no equality and engagement implications at this stage. The Scrutiny Programme Committee has, however, prioritised public engagement as an improvement theme for the year ahead and this will be an opportunity to review equality and engagement issues.

4.0 Financial Implications

4.1 There are no additional financial implications at this stage. The annual report will only be produced electronically and there will be no additional printing or publicity costs.

5.0 Legal Implications

5.1 The Council Constitution requires that an overview & scrutiny annual report is produced each year although the style and content of the annual report is not prescribed.

Background Papers: None

Appendices:

1. Scrutiny Annual Report 2013-2014